



EXCHANGE PROGRAM FACT SHEET 2017-2018

GENERAL INFORMATION

MAILING ADDRESS	Office of International Affairs Room 903, Building I, College of Management National Taiwan University No. 85, Section 4, Roosevelt Road, Taipei, 106, Taiwan
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WEBSITES	http://www.management.ntu.edu.tw/en/ia
EXCHANGE AFFAIRS EMAIL	ntucomexchange@ntu.edu.tw
LANGUAGE REQUIREMENT	IELTS 5.5 or TOEFL 80(iBT)

CONTACTS

DIRECTOR	Prof. Chialin CHEN Tel: +886 (0)2 3366 1031 Cchen026@ntu.edu.tw
ASSOCIATE DIRECTOR	Ms. Celia YANG Tel: +886 (0)2 3366 1033 chiayang@ntu.edu.tw
INTERNATIONAL SPECIALIST	Ms. Yvonne CHEN Tel: +886 (0)2 3366 1038 yvonnechen@ntu.edu.tw (Responsible for Inbound Exchange Affairs.)
INTERNATIONAL SPECIALIST	Ms. Linda LIN Tel: +886(0)2 3366 1037 mengtingline@ntu.edu.tw (Responsible for outbound Exchange Affairs.)
INTERNATIOANL SPECIALIST	Ms. Thera TU Tel: +886(0)2 3366 1032 theratu@ntu.edu.tw (Responsible for Summer Program and Short Term Program.)

NOMINATION PERIODS

NEW NOMINATION PROCEDURE (Partners)	Via online nomination system , link will be provided at the start of nomination period. Nomination deadline will also be announced in the email. Each nomination period will last about <u>10</u> days. It would be grateful if you can check with
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CoM inbound exchange coordinator about the exchange slots
before March for Fall nominations or before September for Spring nominations.

For information contact: ntucomexchange@ntu.edu.tw

Full Year	Fall Semester	Spring Semester
Starts in late March	Starts in late March	Starts in late September

APPLICATION DEADLINES

ACADEMIC YEAR 2017-2018

Via **online application system**, link will be sent automatically after nomination procedure is complete.

For information contact: ntucomexchange@ntu.edu.tw

Full Year 2017-2018	Fall Semester 2017	Spring Semester 2018
May 1 st , 2017	May 1 st , 2017	October 31 st , 2017

SEMESTER DATES

FALL SEMESTER 2017

Suggested Arrival Period	Late August
Exchange Student Orientation Program	Sept. 7, 2017
Semester Period	September – January
Final Examination Period	Jan. 8-12, 2018

SPRING SEMESTER 2018

Suggested Arrival Period	Early February
Exchange Student Orientation Program	Feb. 23, 2018
Semester Period	February – June
Final Examination Period	June 25-29, 2018

ACADEMIC INFORMATION

ACADEMIC LEVELS OFFERED Undergraduate and Graduate

LANGUAGE OF INSTRUCTION Mandarin Chinese and English

COURSES List of courses will be available approximately one month prior to semester start date. Complete course list and relevant information will be provided to exchange students in due course.

CREDIT SYSTEM

- 1 NTU credit = 1 contact hour per week over 18 weeks
- 1 NTU credit = 2 ECTS (for reference ONLY)
- 1 NTU credit = 1 credit hour (North American credit system)
- At NTU, each course is normally worth 3 credits and meets 3



hours per week over 18 weeks (one semester).

COURSE LOAD

Exchange students are required to register for a minimum of 4 NTU credits and no more than 25 NTU credits per semester during their exchange periods at NTU. Students are also advised to check with their home institutions' requirements on course load while studying abroad.

EXAMINATIONS

The assessment of performance varies: written or take-home exams, progress reports, oral presentations, group reports and essays. Exams are scheduled during the Final Examination Period normally held in January for Fall Semester or June for Spring Semester.

Under special circumstances, when students cannot stay until the end of the scheduled examination period, students may inform the instructors at the beginning of the semester and see if an alternative exam can be arranged. The Office of International Affairs will not become involved in matters pertaining to individual instructors' decisions on such arrangements.

GRADING SYSTEM

GRADING SYSTEM (FOR REFERENCE ONLY)

A+ = 4.3	A = 4.0	A- = 3.7
B+ = 3.3	B = 3.0	B- = 2.7
C+ = 2.3	C = 2.0	C- = 1.7
B- / C-	Lowest Passing Grade	
W	Withdrawal	
F	Fail (insufficient)	
X	Fail (insufficient)	
NC	No Credit	

Graduate Level

B-	Lowest Passing Grade
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Undergraduate Level

C-	Lowest Passing Grade
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TRANSCRIPTS

Grades will be awarded for every course in which a student is enrolled. At the end of the exchange period, one copy of the



transcript of grades for each student will be mailed to the International Office of the home institution, as soon as all of the grades are available, approximately 4 weeks following exams.

VISA INFORMATION

Once accepted into the CoM Exchange Program, exchange students will receive an official Letter of Acceptance issued by NTU. Exchange students must apply for a valid Visitor or Resident Visa* with the Letter of Acceptance from NTU in their country of residence BEFORE entering Taiwan. More visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

* Not applicable to PRC (Chinese) Passport Holders

PRC (Chinese) Passport Holders must apply for an Exit and Entry Permit (入出境許可證) BEFORE entering Taiwan, more visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

INSURANCE

Exchange students must show proof of accident/health insurance valid for the entire exchange period along with their applications. Exchange students are advised to purchase insurance in their home countries.

ACCOMMODATION

NTU Student Residences

Exchange students who are interested in staying at NTU Student Residences may apply. The price is between NT\$4,900-\$7,400 per month.

Room Type	Fee (Subject to Change)	Description
Single Room	NT\$ 7,400 per month	Single room Private bathroom
Double Room	NT\$ 4,900 per month	Double room Private bathroom shared with two residents

Off-Campus Accommodation

Exchange students who choose for off-campus accommodations are responsible for finding their own housing.

ESTIMATED LIVING EXPENSES

Items

1 Semester / 5 Months



Accommodation (NTU Student Residence)	NT\$ 40,000
Textbooks / Stationery	NT\$ 6,000
Mandatory Campus Internet Access Fee	NT\$ 400
Food	NT\$ 60,000
Public Transportation	NT\$ 10,000
Recreation/ Entertainment / Miscellaneous	NT\$ 30,000
Total Estimated Costs	NT\$ 146,400

*USD1= NTD31.2 ; €1=NTD33.4 (February 2017)

- ◆ Accommodation rate is based on Single Room rate at NTU Prince House Student Residence.
- ◆ All students are required to pay the mandatory Campus Internet Access Fee every semester.
- ◆ Estimated food cost only applies to meals provided by on-campus cafeterias.

CHINESE LANGUAGE COURSE (For non-native Chinese speakers ONLY)

All exchange students are eligible to apply for a FREE Chinese language course during their exchange period at College of Management, National Taiwan University.

ORIENTATION PROGRAM

The Exchange Student Orientation is **MANDATORY** for all exchange students. This session provides exchange students with an opportunity to meet with other fellow exchange students, to familiarize themselves with the NTU campus and with NTU's academic and administrative policies. Other general information on studying and living in Taiwan will also be provided at the orientation. The Orientation is normally held one week before the semester starts.

STUDENT SERVICES

Exchange students have full access to on-campus resources, including athletic facilities, computing services, library, restaurants, international student support, and student clubs/organizations.

BUDDY PROGRAM

The Buddy Program is a student volunteer program designed to provide support to new international exchange students and to promote intercultural understanding. It is coordinated and supported by the Office of International Affairs in College of Management. Each exchange student will be assigned to a CoM Buddy who will give cultural guidance, information about life in Taiwan and at NTU, and other assistance if needed.